

Board of Trustees Meeting
Montfort & Allie B. Jones Memorial Library
111 West 7th Ave. Bristow, OK 74010
July 9th, 2024 / 9:00 AM

1. Call to Order
2. Roll Call
3. Discussion and approval of June 11th, 2023 meeting minutes
4. Reports
 - a. Financial report
 - i. Discussion and approval of claims and invoices
 - ii. Discussion of cash flow report
 - b. Director's Report
 - i. Administrative Reports
 - ii. Circulation Statistics
 - iii. Children's and Youth Services
 - iv. Adult Services
 - v. Community Outreach
5. Unfinished Business:
 - a. Review performance goals and measures for the Executive Director, including: payroll procedures, department head access to Encode, Library Microsoft seats from the City's licenses, City of Bristow domain or alternative domain
 - b. Director to present annual budget
6. New Business
7. Comments from President and Trustees
8. Adjourn